MINUTES OF THE OPAL CATALOGING COI MEETING, 11/4/2015
AT OHIONET, 1500 W. LANE AVE, COLUMBUS, OR VIA GO TO MEETING

Aija Bjornson, Chair / Barb Sedlock, Secretary

Attending in person: Amy Parsons (Otterbein), Deb Johnson (Mercy), Linda Warren (Heidelberg), Barb Sedlock (Defiance), Aija Bjornson (Trinity Lutheran), David Powell (MTSO), Kathleen Aufderhaar (Bluffton), Nimisha Bhat (CCAD), Noreen Mulcahy (Mt. Carmel)

Virtual attendance: Kristin Cole (Muskingum), Melissa Runkle (Urbana), Sharon Rienerth (Mercy), Tim Keller (Baldwin Wallace), Kris Owens (Malone), Patsy Kiros (Lourdes), Lee Bowman (Wilmington)

Guests: Betsy Salt (Otterbein cataloger emeritus) and Elli Cucksey (recent Kent St. grad and volunteer at Trinity)

OhioNET attendance: Susan Furniss, Matt Polcyn, David Green

The meeting was called to order at 10:00 by Chair Aija Bjornson.

The minutes from the April 22, 2015 meeting were moved for approval by Nimisha, seconded by Noreen, and passed as written.

OLD/UNFINISHED BUSINESS

Aija reminded everyone of the new language in the standards and procedures manual about withdrawal procedures, referred to in the April 2015 minutes.

Jack Wu had sent an email with updates to RDA via an email to Opalcat on 11/2/15, and this was discussed. Nimisha asked whether OPAL libraries used hybrid records, many heads nodded. Some OPAL catalogers are upgrading them as they are used, but not everyone does so. Susan put up a screen to view with OPAL’s RDA helps that are available as a resource. Kathleen mentioned some online resources that are good for RDA training and will post those to Opalcat. The RDA Toolkit subscription has been renewed, and Ohionet will offer RDA-related classes. Nimisha said that the current version of the Toolkit displays both old and new, changed policies.

NEW BUSINESS

Susan reported that the biggest interest lately among OPAL members has been the changes from committees to communities of interest. She also reminded catalogers that volume standards in item records are in place and need to be followed; abbreviations and formatting are important. She also noted the other OPAL standards available on the wiki that everyone should follow.

Susan gave a report on a workshop on Bibframe that she and Barb attended on October 30, sponsored by NOTSL, and Barb provided some additional comments. Susan will provide a link on OPAL’s site to the
conference materials. Bibframe is still several years from being implemented, and Bibframe is only one of the replacements for MARC currently under development, and there is no way to know which version will prevail in the end. But it’s a topic that catalogers should be aware is being worked on and will become more directly relevant soon.

Ebooks: Susan said that if you catalog them yourself at your library, when record is imported, you need to pay attention to bib level and make sure you use mat type b for e-books. Files of e-books can be sent to Susan to upload centrally at OhioNET.

Members are reminded to use each other as a resource, as well as OPAL staff. Catalogers can use the Wiki on the OPAL website as a source for cataloging standards.

Deb Johnson of Mercy then spoke about the strategic planning process. The strategic plan has been in the works for about 2 years. As the library world changes and evolves, the old OPAL committee structure did not allow for change. Before, change came from the top down, and change needs to be allowed from the bottom up. Terms for director’s council officers will now be 2 years instead of one, to allow for more continuity. Committees are being changed to Communities of Interest, with membership not tied to a particular job title. Anyone who wants to form a new COI may, and anyone on an OPAL library staff may join any COI he/she is interested in. The COI’s do not have a prescribed structure of meetings, and may meet virtually, in person, or however the members wish. The time period for meetings is flexible, but at least one meeting annually is encouraged.

Cataloging would be a permanent COI. COI’s can decide on internal procedures. If the old committees wish to continue as before with twice-yearly face to face meetings and continue to have bylaws, they may do so. Minutes do not have to be kept in the old parliamentary procedure way, but can be done differently if the COI wishes. The minutes or whatever form the record takes should still be forwarded to Communications Coordinator Gina Maida of Mt. Union, as well as meeting agendas. COI’s may form smaller regional COI’s if they wish.

OPAL task forces will still exist, to handle a specific short-term task. Everyone will be emailed a copy of the Strategic Plan directly, and will not have to rely on one’s director passing it down to his/her staff. The new policies and rules of order document will be released shortly. If members have questions or comments, they can send them to Deb, to Luann Boris at Franciscan, or to Michelle Blank of Defiance.

Aija suggested we read the website more often and be prepared to discuss the Catalog COI’s future at the next meeting.

COMMITTEE REPORTS

Kathleen reported on DMSC: there is a new cataloging assistant at OhioLINK, Erin Kilkenny. The Full Text Finder migration is supposed to be complete by the end of the year. OhioLINK is doing a Priority bag tracking project and will evaluate the results. OhioLINK has completed the process of doing RFI’s for new library systems; Gwen will ask for capital money to pay for technology improvements. Many directors feel a new ILS is not high priority right now. We are reminded that 956$z field in the central
catalog is supposed to have a note saying which library the link applies to/works for. There is talk about changing the way e-books are loaded at central to make it easier for individual libraries. OhioLINK is trying to fix the mat type debacle—for example, sometimes items will display as theses in the catalog when they are not. Having so many member libraries using codes for different reasons makes things complicated. Kathleen said the minutes of the DMSC are on the staff portion of the OhioLINK website, and if we have any OPAL questions for the DMSC, to give them to Kathleen.

OTHER REPORTS:

Aija suggested that we look at the OPAL website regularly to keep up with changes. Before the spring meeting, we should all look at the bylaws of the Cataloging Committee and identify what changes need to be made to comply with the new policies set forth in the Strategic Plan, so these can be discussed at the April meeting.

Noreen said Mt. Carmel has hired a new consumer health librarian. Nimisha talked about staff changes at CCAD. Otterbein has a new director, Tiffany Lipstreu, and is doing a weeding project. Kathleen said Bluffton has a new nursing program. Betsy said that the upcoming IFLA meeting in Columbus in summer 2016 needs volunteers, and she described how to volunteer.

NEXT MEETING

Wednesday, April 20, 2016 at OhioNET.

ADJOURNMENT

Linda moved to adjourn, and Nimisha seconded. The meeting adjourned at about 12:40PM.

Submitted by
Barb Sedlock
November 5, 2015/corrected April 21, 2016